



Hygiene Policy

Statement of Intent

Totterdown Preschool wants all children and their families to enjoy their time at the preschool, and to feel and be safe in the environment provided.

Aim

To provide a hygienic and safe environment for children and other users of Totterdown Preschool. To educate the children of Totterdown Preschool in good hygiene practices.

Methods

- The premises are cleaned regularly by cleaning staff and other user groups of the building are encouraged to clean after themselves. General cleanliness is checked each morning before the equipment is set up by the member of staff opening the building.
- Children are encouraged to wash their hands after using the toilet or being changed and when appropriate as they enter the preschools. Staff model this good practice. Paper towels are used for drying hands to prevent cross contamination.
- Hand washing is a routine event before children and staff enjoy their snack.
- Children are encouraged to use tissues to wipe their own nose and to dispose of the tissue in the bin before then sanitising their hands.
- Where a child needs assistance wiping their nose, adults assist and model correct disposal of the tissues afterwards and sanitise their hands.
- Rubbish is disposed of in bins, which are emptied outside after the session. All food and drink waste is taken outside for disposal.
- Rubbish which has been contaminated by bodily fluids (including used nappies) is disposed of using the correct bin immediately and is collected accordingly by a company who specialise in offensive waste.
- When dealing with bodily fluids (administering First Aid, changing a child, etc) staff wear gloves which are disposed of in the correct bin so children cannot access them.
- Staff wash hands and wipe all surfaces before preparation of food and drinks. Staff follow their Food Hygiene training good practices. Tables for eating snack from are wiped before snack is served.
- Toys and other equipment are cleaned and replaced on a regular basis, as and when required.
- The Hygiene Policy is an integral part of the induction of a new member of staff and is discussed with the staff by the manager / deputy.

- Good hygiene is regularly discussed with children through general conversation and through planned activities.
- Soiled clothing is placed in a sealed bag for children to take home. This is either placed in the child's bag or given directly to the parent. If a garment of clothing is very soiled ie underwear, then Totterdown Preschool reserves the right to dispose of the garment and inform the parent accordingly.

Agreed by Claire Childs and Shamira Lumsden

Reviewed on August 2021

STAFF ACKNOWLEDGEMENTS

I have read this policy and will adhere to it in future practice: