

Funded Entitlement Contract April 2025-July 2026

Totterdown Preschool adheres to a transparent policy regarding charges and fees. Our policy is to ensure all parties are aware of what charges are made and what they cover. We believe they are competitive, fair and ensure that the service provided to your child/ren is above and beyond the government's recommendation 'of the delivery of high-quality education through the EYFS'.

Totterdown preschool complies with the EYFS and Surrey Provider Agreement and the terms set out within them. It is agreed between Totterdown Preschool and Surrey on the provider agreement that "Government funding is intended to cover the costs to deliver 15 or 30 hours a week of funded, high quality, flexible childcare. It is not intended to cover the costs of meals, consumables, additional hours or additional services".

Therefore the 'consumable fee' applied is for the above and not a 'top up fee' or the difference between our normal charge and the amount received from Surrey County Council to deliver funded places.

Totterdown Preschool charges an admissions fee of £50 that is payable when you complete and hand in the registration forms. Without this payment we cannot put your child on our register. This can be paid, either in cash or via bank transfer, and will be refunded/partly refunded at the end of your time with us.

Therefore, charges beyond funding are as follows:

Charge	Cost
3- hour morning / afternoon session for 3 & 4 year olds	£25.32
3- hour morning / afternoon session for 2 year olds	£28.62
Full day - for 3 & 4 year olds	£50.64
Full day - for 2 year olds	£57.24
Lunch club 3 & 4 year olds	£8.44
Lunch club for 2 year olds	£9.54

These charges are reviewed termly and are subject to change.

Totterdown Preschool accepts all types of funding, and a *consumable fee is applied at the rate of £1.25 per hour.

Additional Services per week

All children will take part in a range of additional services each week, and parents will be asked to pay for these, if they occur on the day that their child attends.

Totterdown preschool complies with the EYFS and Surrey Provider Agreement and the terms set out within them. It is agreed between Totterdown Preschool and Surrey on the provider agreement that '(Extra-curricular activities and outings): These are additional services and parents can expect to pay for these, however providers should be mindful of the cost to parents'.

The additional services have been calculated as being £12 per child per week, in addition to the consumable fees stated above.

These prices are subject to change and review.

All charges will be itemised for reasons of transparency, on your termly invoice. This invoice will be emailed to you, and you can pay it as a whole, in two half termly payments or monthly. There is a cut-off date each term, when all outstanding payments need to be made. If there are still outstanding payments after this date then Totterdown Preschool reserve the right to charge a late fee of £50, this will increase by £10 for each day it is not paid.

Funding

Universal funding runs from the term **after** a child turns 3 and provides 15 hours of early funded education. Working parents funding for both 2-year-olds and 3-year-olds may run from 9 months old and can also provide an additional 15 hours of early funded education. If a child's birthday falls during the middle of a term, then any new charges will not be applied until the term after their birthday. This is also applicable to our charging rates.

All children who are accessing the 3 year old funding must do a minimum of **12 hours over a minimum of 2 days.**

All children who are accessing the 2 year old funding must do a minimum of **6 hours over a minimum of 2 days.**

Once days are chosen, then these cannot be changed mid-term, and any change is subject to availability and at the discretion of the preschool.

Swapping funded days is also not permitted. Totterdown Preschool reserve the right to charge an admin fee of £50 for any changes that are made.

TOTTERDOWN PRESCHOOL CHARGING BREAKDOWN

(Please note we require all 3-year-olds to access at least 12 hours per week over two days and 2 years olds at least 6 hours per week over 2 sessions)

The below chart gives you an outline of fees, for both a privately paid place and a funded place with consumables.

FUNDED 15 HOURS for 2 year olds	PRIVATELY PAID for 2 year olds
15 HOURS @ £9.01 (Gov funding) = £135.15 0 COST TO PARENTS	15 HOURS @ £9.54 = £143.10
*Consumable fee 15 hours @ £1.25 = £18.75	*Consumable fee included above
*Administration fee £50 (one off)	*Administration fee £50 (one off)
TOTAL COST TO PARENT £18.75 per week	TOTAL COST TO PARENT £143.10 per week

FUNDED 15 HOURS for 3/4-year-olds	PRIVATELY PAID for 3/4-year-olds
15 HOURS @ £6.25 (Gov funding) = £93.75 0 COST TO PARENTS	15 HOURS @ £8.44 = £126.60
*Consumable fee 15 hours @ £1.25 = £18.75	*Consumable fee included above
*Forest school £12 per week	*Forest school £12 per week
*Administration fee £50 (one off)	*Administration fee £50 (one off)
WEEKLY COST TO PARENT £30.75 per week	WEEKLY COST TO PARENT £138.60 per week

*Admission fee: this covers the cost of registering your child and receiving a welcome pack, including jumper, bag and bottle. Should you decide that these are unwanted then confirm on the registration form and £50 will be deducted from your final invoice should no outstanding monies be owed. If you decide that you would like the pack, then £10 will be deducted from

your final invoice should no outstanding monies be owed. Please note failure to turn up and commence your registered place will result in the refund being withheld.

*Consumable fee is the enhanced provision that we provide to give the children an enriched experience: this includes nappies, nappy bags and wipes, daily snacks, experience days i.e. visiting professions; extracurricular sessions i.e. yoga; phonics; ingredients for cooking and enhanced messy play; celebration resources i.e. Christmas, graduation, pancake day, Easter treats, Mother's Day, Father's Day, etc.

*Forest school days are on Wednesdays and Thursdays, should you not wish for your child to participate then then please consider your child not attending those days. Priority for these days will be given to children who wish to attend forest school.

*Please note that whilst the above charges are voluntary, there is an expectation that parents will pay, as should even a small minority of parents choose not to pay and we cannot reach a sustainable level of income, we will face closure. Please note that no refunds will be given for sickness as resources are bought in advance. If you are planning to go on holiday and are able to give us a terms notice then we can deduct payment from your invoice.

For children claiming **EYPP** or **FEET** we offer an alternative provision, please come and speak to us.

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I have hereby read and understood Totterdown Preschools Funding and Entitlement Contract April 2025-July 2026. I fully understand the terms set out above and commit to opting in to paying the charges being asked.

Signed _____ Name _____

Date _____