



Student Policy

STATEMENT OF INTENT

Totterdown Preschool recognises that qualifications and training make an important contribution to the quality of care and education provided by early year's settings. As part of our commitment to quality, we offer placements to students in schools participating in work experience and students undertaking early year's qualifications and training.

Aims

We aim to provide for students, on placement with us, experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

Methods

- We require students to meet the 'suitable person' requirements of Ofsted and as such would require them to attend a meeting within which we will conduct an age appropriate interview.
- We require schools placing students under the age of 17 years to vouch for their good character.
- We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children
- Students who are placed in our setting on a short-term basis are not counted in our staffing ratios.
- Students who are placed for longer periods – for example, a year – may be counted in our staffing ratios provided we consider them competent.
- Our employers' liability insurance and public liability insurance covers both trainees and voluntary helpers.
- We require students to keep our confidentiality policy.
- We co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- We provide students at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures.
- We communicate a positive message to students about the value of qualifications and training.
- We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of Totterdown.

Agreed by Claire Childs and Shamira Lumsden

Reviewed on August 2021

STAFF ACKNOWLEDGEMENTS

I have read this policy and will adhere to it in future practice: